



Summer Youth Employment 2022 Community Outreach Worker

Part Time Summer Youth Employment Contract
9 weeks from latest start date of June 29 - August 3, 2022
30 hrs/wk \$18.10/hr

COMMUNITY OUTREACH RESPONSIBILITIES:

- Provide leadership and mentorship to student staff and volunteers to transform our new space in Guelph to form a functional youth & family focused Culinary & Wellness Center.
- Work collaboratively with our Marketing Coordinator and community partners, NFP/Charities and Corporate Sponsors to promote these key strategic community partnerships as we prepare & undergo the build of our new Culinary Studio in the summer of 2022.
- Supervise our youth employment staff to provide hands on and meaningful job opportunities during our build of the new culinary studio, including facilitating community connections with our strategic partners that will focus on enhancing our staffs' interpersonal skills and awareness of community resources so they can promote this to our clients and customers.
- Work closely with our community partners and sponsors to develop and then meet key objectives of all in the transformation of our upstairs office/s to create a new group room, test kitchen, culinary classroom and video space to provide online classes during COVID restrictions (risk

mitigation) so that we are positively building sustainable community partnerships & meeting key company objectives as we pivot from restaurant to culinary studio & counselling centre.

- Set up, maintain and promote registration for our Junior Chef and counselling services being the key liason with parents as we onboard our clinical team of staff Q3.
- Assist remote staff as needed to implement relevant tasks that facilitate the growth of our sales, Jr. Chef & Counselling programs, Sustainability and Social Impact objectives and the development of our Volunteer programs that will begin in May 2022.
- Assist in writing grant applications in collaboration with our leadership team to meet the company's strategic objectives in COVID recovery.
- Social Impact – implement efficient and effective program of repeat donors to increase overall website donations by 25% and monthly membership commitments of 25 people by end of Q3.
- Track, maintain and report all Junior Chef, social impact and food security/waste measures that align with the company's strategic goals for 2022/2023 including completing a Social Impact Report for the community & our stakeholders that will be published on our website.
- Plan, execute and attend 8-10 community events throughout the summer to promote Fanjoy Culinary + Wellness Centre and our Junior Chef Culinary + Life Skills Programs.

DAILY OPERATIONAL RESPONSIBILITIES:

- Provide exceptional phone and in person customer service to elevate brand standards and provide role modeling to other staff and interns about the same.

- Provide supervision and job responsibility feedback to student staff working to assist with the key areas of your community outreach responsibilities & build of the new Culinary Studio space in Guelph
- Professionally convey relevant information and be a brand ambassador to promote company objectives to our key stakeholders, partners, advisors and collaborators. In this role you will work closely with Chef Pam to implement all current projects, provide feedback within the leadership team to the Directors, staff and our strategic partners.

Revised May 19, 2022.

